



ANNUAL SERVICE UNIT FINANCIAL REPORT

Western Oklahoma, Inc. • 121 N.E. 50th Street • Oklahoma City, OK 73105
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Please complete this form by **June 30**.

SU # _____ Service Unit Director of Treasurer: _____ Dates: From _____ To _____

INCOME:

Balance on hand at beginning of year	_____
Net profit from calendar sales	_____
Net profit from Be A Reader campaign	_____
Net Profit from cookies Sales	_____
Collected for JLWFF/Thinking Day	_____
Contributions from sponsors or other	_____
Financial assistance from council	_____
Administrative costs assessed from troops/groups	_____
Fees for service unit events/camping trips	_____
Other (describe) _____	_____
TOTAL MONEY RECEIVED	_____

EXPENSES:

Administrative supplies	_____
Contribution to JLWFF/Thinking Day	_____
Cost of Calendars	_____
Equipment: _____	_____
Facility use fees	_____
Food for service unit events	_____
Patches for service unit events	_____
Postage	_____
Printing/Copying	_____
Program supplies for service unit events	_____
Recognitions	_____
Service Projects	_____
Service Projects	_____
Other (describe) _____	_____
TOTAL MONEY SPENT	_____

BALANCE ON HAND AT END OF YEAR _____

Service Unit Funds are deposited in the _____ bank in the name of
Girl Scouts-Western Oklahoma, Inc. Service Unit # _____. Bank Acct # _____ Checking Savings

Statement Mailing Address: (Name) _____

(Address) _____
Street City Zip

Authorized signatures (must have three with a minimum of two signatures on each check):
[MMS must be one of the authorized signatures]

1. _____ 2. _____ 3. _____

We verify that all troop funds are accounted for, record are accurate, receipts have been kept, and that we have practiced financial management of service unit funds.

Signatures of SU director and treasurer:

1. _____ Date: _____

2. _____ Date: _____